

# Godmanchester Town Council

Town Clerk  
Vicky Pryce

Deputy Town Clerk  
Clair Whitlock

e: [townclerk@gmccouncil.com](mailto:townclerk@gmccouncil.com)



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14<sup>th</sup> October 2022

To: The Town Mayor and Members of Godmanchester Town Council.

You are hereby summoned to attend the Town Council meeting in the Town Hall on Thursday 20<sup>th</sup> October 2022 at 7.00pm for the purpose of transacting the following business. Members of the public and press are cordially invited to attend.

Vicky Pryce  
**TOWN CLERK**

If any member of the public or press intend to record all or part of the meeting, would they please advise the Town Clerk at the start of the meeting.

## AGENDA

To conclude by:

22/144 1 min	TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE	7.01
22/145 2 mins	DECLARATIONS OF INTEREST: To receive declarations of personal and/or prejudicial interest and the nature of those interests relating to any Agenda item.	7.03
22/146 2 mins	MINUTES: To approve as a correct record the minutes of the Town Council meeting held on 27 <sup>th</sup> September 2022	7.05
22/147 10 mins	TOWN MAYOR'S ANNOUNCEMENTS	7.15
22/148 10 mins	PUBLIC PARTICIPATION SESSION: To hear from any member of the public in respect of an item on the agenda and other matters that are of mutual interest.	7.25
22/149 5 mins	OUTSTANDING ACTIONS To receive a report and note progress on outstanding matters	7.30
22/150 5 mins	CORRESPONDENCE: To consider items of correspondence received	7.35
22/151 10 mins	COUNTY COUNCIL REPORT: To receive a report and consider recommendations (County Cllr Wilson)	7.45
22/152 5 mins	TOWN CLERKS REPORT To receive a report and consider recommendations (Town Clerk)	7.50
	<b>ENVIRONMENT PORTFOLIO</b>	
22/153 10 mins	ENVIRONMENT: To receive a report and consider recommendations (Cllr Hooker)	8.00

	<b>PROPERTY PORTFOLIO</b>	
22/154 10 mins	PROPERTY: To receive a report and consider recommendations (Cllr Radford)	8.10
	<b>BUSINESS &amp; FINANCE PORTFOLIO MATTERS</b>	
22/155 5 mins	FINANCIAL AND ACCOUNTS: 22/155.1 To approve the list of payments to be made. 22/155.2 To note receipt of salary information, petty cash reconciliation to 30 September, monthly budget report on the year to date, monthly bank reconciliation.	8.15
22/156 10 mins	BUSINESS: To receive a report and consider recommendations (Cllr Simpson)	8.25
	<b>PLANNING PORTFOLIO MATTERS</b>	
22/157 10 mins	PLANNING: To consider the recommendations of the planning working party in respect of the list of planning applications received. (Cllr Pauley)	8.35
	<b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.</b>	
	<b>PERSONNEL PORTFOLIO</b>	
22/158 20 mins	PERSONNEL: To receive a report and consider recommendations. (Cllr Conboy)	8.55
	<b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC. To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.</b>	

The next Town Council meeting will be held on **Thursday 17<sup>th</sup> November 2022** in the Town Hall, starting at 7.00pm.

## Outstanding Actions

PLANNING PORTFOLIO				
Jan-22	LHI & Tudor Road	LHI Bid submitted for 20mph areas town-wide. Tudor Road yellow lines request. London Road LHI bid for double yellow lines submitted and residents currently being consulted.	Planning Chair	
Jan-22	Transport Study	Group meeting fortnightly to progress	Planning Chair, Town Clerk	
Feb-22	Judith's Field	Permissive Footpaths, Agreed with freeholder to sign off the A1198 gate paperwork with solicitor and to proceed with both other entrances as set out. All entries agreed and progressing	Planning Chair	
PROPERTY PORTFOLIO				
Jan-22	Paving to the rear of Judith's Pavilion	Plans currently underway quotations to be sought	Property Chair	
Jan-22	Refurbishment of the Town Hall	Architect selected to draw up plans and calculate costings	Property Chair	
Jan-22	Town Trail		Property Chair	
ENVIRONMENT PORTFOLIO				
Jan-22	Queens Walk – Boat and Matting	Seeking quotes to remove boat, matting and return Queens Walk	Environment Chair	
Jan-22	Queens Walk – New Play Installation	Get proposals replacement equipment (removal of boat)	Environment Chair	
Jan-22	Judith's Field - Upgrade to Car Park	Car park upgraded, lines to be installed Wednesday 19 <sup>th</sup> October	Environment Chair	
BUSINESS & FINANCE PORTFOLIO				
Jan-22	Land Registration	Registration procedures for the Town Hall, QES and War Memorial were commenced in Jan 2021. Progress to be reported. Enquiries requested as to possibility of Registration of Recreation Ground up to but not including river banks. Land registry have responded requesting further information.	Town Clerk  Town Clerk	
Jan-22	Land Ownership/ Responsibilities	Ownership and riparian freehold to be determined Roythorns instructed to write to HDC.	Mr Thomas, Mrs Worthington Town Clerk	
Jan-22	River Bank/Towpath and Swimming Steps site	HDC has declared that it has no current plans to address outstanding works at river bank/towpath. GTC has resolved to commission Breheny to render the Swimming Steps site safe.	Town Clerk	
Jan-22	Policy Review Schedule	Calendar for Policy reviews to be published	Town Clerk	
Jan-22	Chinese Bridge	Chinese Bridge in need of repairs and refurbishment. CCC – work currently in hand.	CLlr G Wilson	

## CORRESPONDENCE

### Mayor / Host

Mayor of Wertheim Wolfgang Stein	Letter of Condolences (Her Majesty Queen Elizabeth II)	22/09/2022
Godmanchester Community Academy	Letter of thanks - Sports Opening Event	06/10/2022
Mayor of St Neots Town Council	Civic Service	09/10/2022
USAF	Veterans Day Ceremony - Madingley Cemetery	
Mr G Ashton	Opening of Oak Tree Court Craft Fair	03/12/2022

## PLANNING

Planning Application                    22/02046/LBC  
Location                                    35 West Street Godmanchester Huntingdon PE29 2HH

Planning Application                    22/01782/HHFUL  
Location                                    37 Crowhill Godmanchester Huntingdon PE29 2LP

Planning Application                    22/01893/HHFUL and 22/01894/LBC  
Location                                    Plantagenet House 20 Earning Street Godmanchester Huntingdon  
PE29 2JD

Planning Application                    22/01761/HHFUL  
Location                                    40 Bluegate Godmanchester Huntingdon PE29 2EZ

### Planning Correspondence

From:                                        County Councillor G Wilson and Cambridgeshire County Council  
Subject:                                    Repainting of DYL at Junction of Tudor Rd/Cambridge Rd

From:                                        Huntingdonshire District Council  
Subject:                                    HDC Planning Dept – Planning Blitz

From:                                        Huntingdonshire District Council  
Subject:                                    Huntingdon Town Masterplan

From:                                        Huntingdonshire District Council  
Subject:                                    Huntingdonshire Futures

### Consultations

From:                                        Cambridgeshire County Council  
Subject:                                    LHI PR0954 – 20mph Zone, Godmanchester

From:                                        Huntingdonshire District Council  
Subject:                                    The Stukeleys Neighbourhood Plan

### Business

From:                                        Godmanchester Comrades Club  
Subject:                                    Grant Application

From:                                        PKF Littlejohn LLP  
Subject:                                    Audit

## Other Correspondence

From: Mr T Mott  
Subject: Parking Complaint

From: HGTA  
Subject: Christmas Trip

From: HDC  
Subject: Warm Spaces Activity

From: Roythornes  
Subject: HDC Dispute

From: Mr J Thackray  
Subject: Hanging Baskets

From: Copleys Solicitors  
Subject: Permissive Footpath Agreement

From: Accent Group  
Subject: Permissive Footpath Drawing

From: Mr R Leviders  
Subject: Crommie Christmas Cards

From: Breheny  
Subject: Swimming Steps

From: David Wilson Homes  
Subject: Permissive Footpath

From: Cambridgeshire County Council  
Subject: LHI Bid

From: City of Bradford Metropolitan District Council  
Subject: Reference Request

From: Mr J Emery  
Subject: Skate Park Lighting

From: Mrs A Pepper  
Subject: Town Hall - HM Revenue and Customs regarding rateable value

From: Maria Guerra Martin  
Subject: Changes in the X3 (Bus) Timetable

From: Mrs S Duncanson-Hunter  
Subject: Litter Pick Request

From: Resident – Island Hall  
Subject: Blocked Drain

From: Mr N Mackie  
Subject: Defibrillator Checks

From: Cambridgeshire County Council  
Subject: Proposed Waiting Restrictions - London Road, Godmanchester

<b>Meeting date</b>	<b>20 Oct 2022</b>
<b>Subject</b>	<b>County Cllr monthly report</b>
<b>Agenda item</b>	<b>22-151</b>

## **MONTHLY REPORT - OCTOBER 2022**

### **County Cllr Graham Wilson**

**Note that as I do not get to see the other papers produced by Working Parties, some of the information I report may be duplicated.**

#### **Greater Cambridge partnership – consultation on future transport**

The Greater Cambridge Partnership (GCP) has now published its consultation on Cambridge City Access.

The GCP has been considering for some years how to improve poor public transport provision and also solve car traffic congestion and pollution in Cambridge. This is important, when even the inadequate bus services we have are under threat from uncertain central government funding. The City Access consultation is a key next step in that process.

Headline arguments in favour of the proposals for Godmanchester include:

- Greatly enhances our bus connectivity with Cambridge and the rest of Cambridgeshire
- Provides affordable bus transport where little exists
- Should be a faster service and more attractive to current car users
- Should open up commuting to Cambridge and elsewhere for employment, training and education
- Cheap fares will support those commuting and would be cheaper than using a car
- Park and ride solutions should help Hunts – we may think we should do more on this and look at park, ride and then get on your bike / scooter schemes!
- Buses come before any charges – so viable alternative would be in place first
- Exemptions will help to support those we are most worried about.
- Active travel benefits for health and wellbeing
- Environmental benefits – reducing pollution
- City improvements – makes it better place to visit and spend time

I have several questions to which I am seeking answers, some are partly covered in the consultation documents:

- Need detail of bus routes and timetables, how flexible will they be and how much time difference will commuting take?
- What concessions will be offered for essential car users and how will these be monitored? The consultation refers to some concessions and reimbursements, but they don't seem sufficient for essential workers and patients attending appointments who may still have difficulty using public transport due to either inconvenience or mobility issues?
- Will all the Park and Ride sites be outside the congestion charge zone, at present they don't seem to be?
- Are all the costs quoted at 2022 prices, and so may go up by the time schemes are implemented?
- To what extent do these proposals allow for future growth, either planned in Local Plans or additional growth to enable Cambridge to grow in future?
- How can these proposals benefit other market towns, such as Godmanchester, Huntingdon and St Neots, which currently "export" workers to Cambridge. For example, by redirecting investment and jobs out of Cambridge?

- How many people currently commute from Godmanchester to Greater Cambridge, how do they go and how is this predicted to change in the future, both in growth and modal shift?
- How are the improved bus services going to be paid for and by whom? Will some of the initial cost fall on those who do not benefit?

I would welcome the views of the town council on these and other issues raised by the consultation before I respond.

## 20mph Local Highway Improvement bid



Godmanchester  
20MPH-A1 - L\_Whole

I have now had a response to the issues I raised with the CCC Highways officer. He says:

- *“West Street was omitted in error, here is an updated plan [see attached pdf]– I’ll be updating the statutory consultees accordingly, will send letters to residents to make sure they are aware of the error and will extend the consultation until the 30<sup>th</sup> October to ensure residents have 21 days to respond.”*
- *Terminal signs will be placed at the boundary of the adopted and unadopted roads (providing they are significant e.g. Cambridge Villas, Rectory Gardens and Comben Drive – to my knowledge the Bearscroft estate is located outside the zone). The unadopted roads feature street lighting and have been designed as though they are restricted roads so we’ll install 30mph signs on the back of the 20mph signs here.” [I don’t know if we want those signs as it defeats the object of a town wide scheme].*
- *“I believe the previous point answers this question, but to confirm terminal signs will be installed where the zone ends, be it the main terminal points referenced in the consultation letter etc or at the boundary of adopted highway on Cambridge Villas. Terminal signs may not be installed on small side roads though – for budgetary reasons.”*
- *“The 20mph zone ends where the level of frontal development decreases. Extending the limit further northwards [ie along The Avenue] would likely lead to a decrease in compliance, which presents a safety concern for other road users e.g. pedestrians crossing with the expectation that drivers will be travelling at the posted speed limit, when in reality they are travelling much faster.”*
- *“The police have been consulted on the measures and will carry out enforcement at their discretion. The zone has been designed to be relatively self-enforcing but if there is a concern after install, traffic calming would likely be the next port of call – likely to be funded through the LHI scheme.”*
- *“Accepted [introducing 60/40/20 progressive reductions], though we are limited by the scope and thus budget of the scheme. Additional speed limit issues would need to be addressed through the normal means.”*

I would welcome the views of the town council on the proposals and am happy to raise other issues with CCC.

## LHI Bid for Double Yellow Lines along parts of London Road

I have told CCC that I am content with the town council’s request to “pause” its DYL application. I don’t believe you have made the decision yet to bin it completely but no doubt Vicky can confirm.

From a legal perspective, CCC have two years from the date of the proposal being published (27/04/22) to implement the restrictions. If it isn’t done by that date, the proposal would have to be re-published and re-consulted on. I do not know whether CCC will charge the town council for the abortive work it has undertaken if the council decides not to progress the bid.

I have clarified to CCC that a statement in an email CCC that was sent to me that went to CCC from Cllr Pauley is incorrect. She stated "This LHI bid was made, I believe **at the direction** of Graham Wilson when he was a Town Councillor, prior to the elections in May 2022." I have clarified that the application was made by the town council and submitted by the town clerk. I drafted the forms and helped undertake the informal consultation, but I did not "direct" the council to apply. I think it would be helpful if all correspondence on town council matters to any recipient went from the town clerk or her staff in accordance with the Communication Policy.

### **Report CCC Problems**

Most CCC related problems can be reported online initially. Try the links at:

<https://www.cambridgeshire.gov.uk/top-tasks/report>

### **Meet Your Councillor**

Lib Dem Councillors are in the Market Square, Huntingdon from 11:30 – 12:30 on the last Saturday of the month.

Anyone can go along and meet a councillor.

Alternatively, contact me or one of the local district councillors – Sarah Conboy, Brett Mickelburgh or Debbie Mickelburgh.

### **Graham Wilson**

County Councillor for the Godmanchester and Huntingdon division

[Graham.wilson@cambridgeshire.gov.uk](mailto:Graham.wilson@cambridgeshire.gov.uk)



## Report Paper

Paper Title: Complaints received by Clerk

Date of paper: 11/10/22

Paper Number: 22/152

Paper presented by: Town Clerk

Paper contributions: Cllr S Conboy (Personnel Committee)

### Recommendations:

Councillors involved in the complaint that has been upheld will be advised to abide by the Code of Conduct and should undertake training.

The Clerk will remind all Councillors that they should abide by the Code of Conduct which they have signed.

The Personnel Committee review the Complaints Procedure.

## Environment Portfolio Report

Paper Title: Environment Portfolio Report

Date of paper: 13<sup>th</sup> October 2022

Paper Number 22/153

Paper Presented by Cllr Hooker

Paper contributions by Cllrs, Taplin, Irving, Mickelburgh, Morgan, Young, Pauley & Town Clerk

### Recommendations

- 1 To note the discussions of the Environment Portfolio Group, and the ongoing general works.

<b>Property Portfolio Report</b>	
<b>Date of Paper</b>	20 <sup>th</sup> October 2022
<b>Paper Number</b>	22/154
<b>Paper presented by</b>	Cllr M. Radford
<b>Paper Contributions</b>	Cllr P.Morgan, CllrA. Hooker, Cllr Vane Percy, Cllr D.Mickleburgh, Cllr D.Taplin. Cllr P.Irving

### Council are requested to:

1. Decide which of three companies are to be offered the contract for extending the slab path on the open side of the Judith's Field Pavilion.
2. Agree some additional funding should our preferred contractor be accepted.

3. Decide which of two companies are to be offered the task of carrying out a Measured Survey on the Town Hall.

ACCOUNTS PAYABLE - 20 October 2022								
CLLR	CLLR	DD	INVOICE NO	PAID TO	DETAIL	NET	VAT	TOTAL
		DD	976690525	British Gas	Electric Supply: Nursery 06/09/22-05/10/22	£ 77.07	£ 3.85	£ 80.92
		DD	610349903	British Gas	Gas Supply: Nursery 11/08/22-21/09/22	£ 77.90	£ 3.89	£ 81.79
		DD	718511633	British Gas	Gas Supply: Nursery 21/09/22-05/10/22	£ 54.96	£ 2.74	£ 57.70
		DD	718421679	British Gas	Gas Supply: Town Hall	£ 12.53	£ 0.62	£ 13.15
		DD		HDC	Council Tax: Cemetery	£ 51.00	£ -	£ 51.00
		DD		HDC	Council Tax: Judith's Field	£ 230.00	£ -	£ 230.00
		DD		HDC	Council Tax: Nursery (1st Payment)	£ 31.00	£ -	£ 31.00
		DD		HDC	Council Tax: QES	£ 205.00	£ -	£ 205.00
		DD		HDC	Council Tax: TH F/F Office	£ 95.00	£ -	£ 95.00
		DD		HDC	Council Tax: TH G/F Office	£ 15.00	£ -	£ 15.00
		DD		HDC	Council Tax: TH Kitchen	£ 9.00	£ -	£ 9.00
		DD		HDC	Council Tax: TH Meeting Room/Chamber	£ 45.00	£ -	£ 45.00
		DD		HDC	Council Tax: TH Store Room	£ 6.00	£ -	£ 6.00
		DD		Lloyds Bank	Credit Card	£ 1,274.13	£ 102.60	£ 1,376.73
		DD		NEST	Pensions	£ -	£ -	£ -
		DD		O2	Nursery Mobile	£ 22.00	£ 4.40	£ 26.40
		DD		Plusnet	Broadband: JF	£ 22.00	£ 4.40	£ 26.40
		DD		Plusnet	Broadband: QES	£ 21.33	£ 4.27	£ 25.60
		DD		Plusnet	Broadband: TH	£ 23.00	£ 4.60	£ 27.60
		DD	762007	Savills (UK) Ltd	Rent for Allotments 06/04/22 to 10/10/22	£ 465.00	£ -	£ 465.00
		DD	278183372/22	Total Energies	Electric Supply JF	£ 42.73	£ 2.14	£ 44.87
		DD	279407441/22	Total Energies	Electric Supply JF	£ 103.63	£ 5.18	£ 108.81
		DD	278899428/22	Total Energies	Electric Supply QES	£ 99.10	£ 4.96	£ 104.06
		DD	278899494/22	Total Energies	Gas Supply JF	£ -	£ -	£ -
		DD	278899450/22	Total Energies	Gas Supply QES	£ -	£ -	£ 45.91
		DD	187243477	Utility Warehouse	Electric Supply TH	£ 70.38	£ 2.40	£ 72.78
		DD	742480001/001/1022	Virgin	Town Office: Phone Line	£ 16.35	£ 3.27	£ 19.62
		DD		Virgin Media	Clerk's Mobile (Data)	£ 7.56	£ 1.51	£ 9.07
		DD		Virgin Mobile	Clerk's Mobile (Handset)	£ 12.00	£ -	£ 12.00
		DD		Wave	Water rates: Cemetery	£ 4.00	£ -	£ 4.00
		DD		Wave	Water rates: JF	£ -	£ -	£ -
		DD		Wave	Water rates: Nursery	£ 49.00	£ -	£ 49.00
		DD		Wave	Water rates: QES	£ 62.00	£ -	£ 62.00
		DD		Wave	Water rates: TH	£ -	£ -	£ -
<b>TOTAL</b>						<b>£ 2,993.74</b>	<b>£ 140.35</b>	<b>£ 3,180.00</b>
CLLR	CLLR	BACS	PAID TO	DETAIL	NET	VAT	TOTAL	
			V Pryce	October Salary				
			C Whitlock	October Salary				
			C Ehlers	October Salary				
			L Smith	October Salary				
			M Hanson	October Salary				
			M Williams	October Salary				
			K Adnett	October Salary				
			S Wakeman	October Salary				
			O Jeakings	October Salary				
			N Feasby	October Salary				
			L Reeve	October Salary				
			A O'Shea	October Salary				
			HMRC	Tax & NI 126PP00116523				
<b>TOTAL SALARIES, TAX &amp; NI</b>								
			A O'Shea	Nursery: Cleaning Materials	£ 18.84	£ -	£ 18.84	
		137284	Arthur Ibbett Limited	Nursery: Sundries	£ 132.38	£ 26.49	£ 158.87	
		17906	Ask It	IT: Antivirus Annual Subscription x6	£ 39.30	£ 7.86	£ 47.16	
		99166787	Ball Colegrave	Nursery Stock: Plugs - Bedding	£ 91.25	£ 18.25	£ 109.50	
		99166788	Ball Colegrave	Nursery Stock: Plugs - Bedding	£ 88.20	£ 17.64	£ 105.84	
		99168397	Ball Colegrave	Nursery Stock: Plugs - Bedding	£ 18.84	£ 3.77	£ 22.61	
		99170475	Ball Colegrave	Nursery Stock: Seed	£ 245.50	£ 49.10	£ 294.60	
		99172128	Ball Colegrave	Nursery Stock: Plugs - Bedding	£ 35.47	£ 7.09	£ 42.56	
		99173720	Ball Colegrave	Nursery Stock: Plugs - Bedding	£ 114.99	£ 23.00	£ 137.99	
		72827	Berrycroft Stores Limited	Nursery Stock	£ 733.15	£ 146.63	£ 879.78	
			C Whitlock	Expenses: Civic Service and Postage	£ 21.59	£ -	£ 21.59	
		3583	CAPALC	CLCA Training Sessions x5 - C Whitlock	£ 400.00	£ -	£ 400.00	
		INV-2451	Cloudy Group	Accounts Package Licences	£ 105.00	£ 21.00	£ 126.00	
			David Brown	Twinning Association - Flight to Hungary (Deputy Mayor)	£ 196.00	£ -	£ 196.00	
		3108	Electrical Safety Testing	Portable Appliance Testing (TH, QES, JF & Nursery)	£ 140.00	£ 28.00	£ 168.00	
		6683003	ESPO	Nursery: Hand Towels, Dispenser, First Aid Kits	£ 135.61	£ 27.12	£ 162.73	
		129260	GCL Products	Nursery: Gravel Driveway Grids	£ 653.50	£ 130.70	£ 784.20	
		51847083	Glasdon	Lifebuoy Post	£ 116.03	£ 23.21	£ 139.24	
		INV-0698	K Fergusons Ltd	Grounds Maintenance Contract (Tree work, glass removal, clear litter bins)	£ 3,615.00	£ 723.00	£ 4,338.00	
		IC1110-06	KmmI Trading Ltd (Lockfit Peterborough)	Locksmith: Maintenance JF Public Toilet Door Lock	£ 166.76	£ -	£ 166.76	
			M Grice	Mileage - Nursery Tip Run (omitted last month)	£ 24.75	£ -	£ 24.75	
			M Hanson	Mileage	£ 41.40	£ -	£ 41.40	
		167768	Mills & Reeve LLP	Legal Services: Permissive Pathway Agreement	£ 194.62	£ 38.92	£ 233.54	
		654	Mr B A Dicks	Refundable Deposit for Hall Hire	£ 25.00	£ -	£ 25.00	
		JF310	Mrs L M Philbrick	Refundable Deposit for Hall Hire	£ 50.00	£ -	£ 50.00	
		JF323	Mrs R Thornton	Refundable Deposit for Hall Hire	£ 50.00	£ -	£ 50.00	
			N Feasby	Expenses: Nursery	£ 107.15	£ -	£ 107.15	
			N Feasby	Mileage	£ 67.50	£ -	£ 67.50	
			P Irving	Expenses: Sandpaper for Town Sign	£ 12.00	£ -	£ 12.00	
		CA0099	PKF Littlejohn LLP	Review: Annual Governance & Accountability Return	£ 1,600.00	£ 320.00	£ 1,920.00	
		1000017685	Real Christmas Trees	Christmas Tree	£ 1,145.00	£ 229.00	£ 1,374.00	
		JF307	S L Tibbs	Refundable Deposit for Hall Hire	£ 50.00	£ -	£ 50.00	
			S Wakeman	Mileage	£ 22.50	£ -	£ 22.50	
		JF311	Shona Brading	Refundable Deposit for Hall Hire	£ 100.00	£ -	£ 100.00	
			St Mary the Virgin Godmanchester PCC	Replacement PIR Sensor and Repair to Lamp	£ 148.26	£ -	£ 148.26	
		FM-075118	T Clarke Contracting Ltd	Annual Boiler Service (QES and JF)	£ 356.00	£ 71.20	£ 427.20	
		JF129	Vince Maravilla	Refundable Deposit for Hall Hire	£ 75.00	£ -	£ 75.00	
<b>TOTAL</b>						<b>£ -</b>	<b>£ 1,911.98</b>	<b>£ -</b>
CLLR	CLLR	CHQ	PAID TO	DETAIL	NET	VAT	TOTAL	
					£ -	£ -	£ -	
<b>TOTAL</b>						<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>GRAND TOTAL</b>					<b>£ 26,307.22</b>	<b>£ 2,052.33</b>	<b>£ 27,067.78</b>	

RECEIPTS SEPTEMBER 2022	
Nursery Sales	Income £2,363.00
Nursery Café	Income £533.00
Nursery Hall Hire	Income £94.00
Nursery Attendance	Income £1,512.00
Judiths Field	Income £1,155.00
QES	Income £1,856.00
Precept	Income £160,701.00
Interest	Income £1,281.00
Cemetery	Income £1,325.00
<b>TOTAL RECEIPTS</b>	
	<b>£170,820.00</b>

**Bank Reconciliation Statement as at 08/09/2022  
for Cashbook 3 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/08/2022		22.70
			22.70
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			22.70
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			22.70
			<b>22.70</b>
		<b>Difference is :-</b>	<b>0.00</b>

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Current Account	30/09/2022		286,019.69
			286,019.69
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			286,019.69
<u>Receipts not Banked/Cleared (Plus)</u>			
03/09/2022 NUR30RGREA		324.00	
30/09/2022 JF321BROWN		85.50	
30/09/2022 NURPLANT		2.95	
30/09/2022 NURPLANT		34.00	
			446.45
			286,466.14
		<b>Balance per Cash Book is :-</b>	<b>286,466.14</b>
			<b>0.00</b>

**Bank Reconciliation Statement as at 06/10/2022  
for Cashbook 2 - Unity Deposit AC #9540**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Deposit AC	31/08/2022		731,655.73
			<u>731,655.73</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			731,655.73
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			731,655.73
			<u>731,655.73</u>
			0.00

### Godmanchester Town Council

**Paper Title:** Business Portfolio Report  
**Date of Paper:** 10<sup>th</sup> October, 2022  
**Paper Number:** 22/156  
**Paper Presented by:** Cllr Simpson  
**Paper Contributions by:** Cllrs Conboy, Grice, Hladkiwskyj, Morgan, Mickelburgh, Pauley, Simpson and Taplin, with the Town Clerk  
**Apologies:** Cllrs Irvine, Radford, Vane Percy, Mickelburgh

### Council Decisions Required:

1. Recommend approval of the Grant Awarding Policy following updated footnote.
2. Recommend the addition of a short bio for each Councillor to be added to the Town Council website along with an updated group photograph of Councillors.
3. Recommend that future grants to Godmanchester In Bloom should include all watering costs and that the plants used should be purchased from the plant nursery.
4. Recommend a 6-month ongoing trial to assess potential and the need for a Warm Space for the community at the Plant Nursery. To approve a grant for £500 which will only be drawn upon if funding is not forthcoming.

<b>Paper Title:</b>	Planning and Transport Portfolio
<b>Date of Paper:</b>	12.10.22
<b>Paper Number:</b>	<b>22/157</b>
<b>Paper Presented by:</b>	Cllr K Pauley
<b>Present at meeting:</b>	Cllr C Hyams, Cllr J Young, Cllr P Morgan, Cllr D Taplin, Town Clerk

## REPORT

### Council is requested to:

The Town Council is recommended to:

1. Vote on planning applications recommendations (red)
2. Note the planning correspondence received this month and agree actions proposed (red)
3. Note the transport issues and agree actions proposed (red)

### 1 ITEMS TO VOTE ON

**Planning Application** 22/02046/LBC  
**Location** 35 West Street Godmanchester Huntingdon PE29 2HH  
**Work requested** Replacement of existing timber single-glazed windows with timber double-glazed windows

**Planning Application** 22/01782/HHFUL  
**Location** 37 Crowhill Godmanchester Huntingdon PE29 2LP  
**Work requested** Erection of first floor extension over garage and first floor link extension

**Planning Application** 22/01893/HHFUL and 22/01894/LBC  
**Location** Plantagenet House 20 Earning Street Godmanchester Huntingdon PE29 2JD  
**Work requested** Dismantle of existing damaged garden wall and erection of new garden wall

**Planning Application** 22/01761/HHFUL  
**Location** 40 Bluegate Godmanchester Huntingdon PE29 2EZ  
**Work requested** Erection of Single storey rear extension and first floor side Extension

### 2 ITEMS TO NOTE

#### Planning Correspondence

**From:** County Councillor G Wilson and Cambridgeshire County Council  
**Subject:** Repainting of DYL at Junction of Tudor Rd/Cambridge Rd  
**Comment:** Noted

**From:** Huntingdonshire District Council  
**Subject:** HDC Planning Dept – Planning Blitz

**From:** Huntingdonshire District Council  
**Subject:** Huntingdon Town Masterplan

**From:** Huntingdonshire District Council  
**Subject:** Huntingdonshire Futures

## **Consultations**

**From:** Cambridgeshire County Council  
**Subject:** LHI PR0954 – 20mph Zone, Godmanchester

**From:** Huntingdonshire District Council  
**Subject:** The Stukeleys Neighbourhood Plan

### **3. TRANSPORT ISSUES**

**Subject:** Developing a Transport Plan.

#### **Transport Study Working Group**

The TSWG requests Council to consider an LHI bid for a speed camera, to be sited between the roundabout and the A1307.

Request Council to consider the purchase of Speedwatch signs.

