

Godmanchester Town Council

Town Clerk
Vicky Pryce

e: townclerk@gmccouncil.com



Town Hall
1 Post Street
Godmanchester
PE29 2NB
t: 01480 388870
www.gmccouncil.com

24th August 2020

To: The Town Mayor and Members of Godmanchester Town Council.

You are hereby summoned to attend an Extraordinary Meeting of Godmanchester Town Council online on Wednesday 2nd September at 7.00pm for the purpose of transacting the following business. Members of the public and press are cordially invited to attend.

Join Zoom Meeting

<https://us02web.zoom.us/j/85802765387?pwd=RnVobXdudGhGWVRqdzh5bUtpSmJVUT09>

Meeting ID: 858 0276 5387

Passcode: 370634

One tap mobile

+442034815240,,85802765387#,,,,,0#,,370634# United Kingdom

+442039017895,,85802765387#,,,,,0#,,370634# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 858 0276 5387

Passcode: 370634

Find your local number: <https://us02web.zoom.us/j/85802765387?pwd=RnVobXdudGhGWVRqdzh5bUtpSmJVUT09>

Vicky Pryce

TOWN CLERK

AGENDA

To conclude by:

| | | |
|-------------------|--|------|
| 20/121 2 min | TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE | 7.02 |
| 20/122 3 mins | DECLARATIONS OF INTEREST: To receive declarations of personal and/or prejudicial interest and the nature of those interests relating to any Agenda item. | 7.05 |
| 20/123 10 mins | PUBLIC PARTICIPATION SESSION: To hear from any member of the public in respect of an item on the agenda and other matters that are of mutual interest | 7.15 |
| 20/124 30 mins | MULTI WHEEL FUN TRACK To receive a report and consider recommendations (Cllr Campbell) | 7.45 |
| | PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting. | |

| | | |
|-------------------|---|------|
| 20/125 15 mins | PERSONNEL COMMITTEE To receive a verbal report and consider recommendations (Cllr Worthington) | 8.00 |
| 20/126 10 mins | PERSONNEL COMMITTEE Nominations and vote for Committee member | 8.10 |
| 20/127 30 mins | WILLOW WALK: To receive a report and consider recommendations (Cllr Hooker) | 8.40 |
| 20/128 30 mins | LOG WORLD REPLACEMENT: To receive a report and consider recommendations (Cllr Hooker) | 9.10 |
| | PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC. To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting. | |

The next Town Council meeting will be held on **Thursday 17th September** online, starting at 7.00pm.

Certified as a true copy of the agenda for the meeting held on Thursday 2nd September 2020.

.....
TOWN MAYOR
CLLR

.....
DATED

Multi Wheel Fun Track

| | |
|------------------------|--|
| Paper Title | Multi Wheel Fun Track |
| Date of Paper | September 2020 |
| Paper Number | 20/126 |
| Paper presented by | Councillors Campbell, |
| Paper Contributions by | Councillors Hladkiwskyj, Morgan, Radford, Taplin, Hyams, Irving, Worthington, Town Clerk, Young |

Recommendations

1 To agree to advance the project to the next stage and to list the project on Contract Finder in order to prepare a list of potential tenderers.

Background

This project is the main proposal from the Property Portfolio Group for the allocation of CIL funding. Much research has been carried out by members of the portfolio group over the last year and a steering committee has successfully been set up.

After so much work it is now time to move the project forward bearing in mind that the final decision to proceed or to cancel can be taken at any time before contracts are actually signed.

Two APPENDICES are attached to this report.

1 Status of the project so far and an assessment of the project based on the criteria proposed by the Business Portfolio Group.

2 Schedule of action required from different parties to achieve a successful completion of the project.

Councillors will also have had the opportunity to view the video of the Trumpington track which is being used as a starting point for the design of the Godmanchester facility.

APPENDIX 1

PROPOSED MULTI WHEEL FUN TRACK FOR JUDITH'S FIELD RECREATION GROUND

CURRENT STATUS

The Town Council agreed to allocate £25,000 towards this project as seed funding subject to the final approval of the project. This was intended to allow more opportunity for a successful grant application. Match funding and a clear demonstration of community support are the main criteria for a successful grant application. The Business Group has recommended that we do not issue a questionnaire to establish support for the project until it has full approval of council. No grant applications have therefore been made.

USE OF CIL MONEY

It has been suggested (but not yet approved by council) that each project put forward for CIL funding should be ranked in accordance with clear criteria. These criteria have been suggested as follows:

NECESSITY

Given the statutory remit of the Town Council very few projects can be judged as a necessity. However, the Town Council has a responsibility:

to provide the best facilities for the physical and mental health of its residents:
to encourage a rich family life,
to encourage the joining up of the old town with Roman's Edge,
to help the fight against obesity (60% of UK people are overweight)
to make use of its land in the best possible way (especially land that currently has no use)
to make the area more attractive

DELIVERABILITY

This project is easily deliverable
A site is available. The old BMX dirt track has not been used for 20 years and is currently difficult to maintain and needs to be used in a better way.
Planning permission is not required
The design of the project is currently being established through the steering committee comprising three town councillors and members of the public.
A simple tender exercise will allow the appointment of a specialist company to design and build the project. As with the skatepark the appointed Contracts Administrator will administer the project and issue certificates for payment and ensure compliance.
There will be a minimal time involvement for the town office now and in the future.

EXTENT OF PUBLIC SUPPORT

The skatepark is a great success and has been in continual use including the winter months as a result of the floodlighting.
Clear public support has been expressed for the provision of the fun track to complement the skatepark. Parents recognise that the fun track will allow younger people to enjoy it especially when the skatepark is busy (as it nearly always is)
The response on Facebook to the suggestion that a pump track facility was being considered by the Town Council was very good.
Support seems to be from all age groups and across the whole community.

FUTURE MAINTENANCE COSTS

Unlike other projects the fun track does not commit future council to any large annual expense for maintenance.

Once construction is complete maintenance is minimal and arguably less than the current situation when grass cutting uneven surfaces remains a problem for our landscape maintenance contractor.

LIABILITIES

We have insurance to cover all our play equipment and the skatepark. The facility will be inspected by RoSPA before it is handed over.

BENEFICIARIES

The whole community and not a specialised sporting group.

Multi Wheel Fun Tracks, whilst primarily for 4 to 14 year olds, can be used by all ages especially those who are unfit, want to do some light exercise but don't want the embarrassment of a "boot camp" or other organised activity.

Very young children can learn to use a balance bike in complete safety.

Teenagers can learn extra skills on BMX, mountain bike, in line skates, skateboards and scooters

Families can go to Judith's Field together where they will find activities for every member of the family

Special sessions can also be made available for the disabled and wheelchair users.

VALUE FOR MONEY

The track offer excellent value for money especially because it does not commit the council to any substantial ongoing costs year on year as other potential projects would.

RISKS

By using a specialist contractor with a good track record there seems to be very little risk.

The council is not under any statutory requirement to provide any of these facilities but CIL has given a once in a lifetime opportunity to provide something special for the town without committing future residents to unreasonable running and attendance costs.

**GODMANCHESTER TOWN COUNCIL
MULTI WHEEL FUN TRACK PROJECT**

ACTIVITY SCHEDULE

| ACTION | PROPERTY PORTFOLIO & INDIVIDUAL CLLRS. | STEERING COMMITTEE | TOWN OFFICE | FULL COUNCIL | CONTRACT ADMINISTRATOR | CONTRACTOR |
|--|---|-------------------------------|--------------------|---------------------|-----------------------------------|-------------------|
| Design and Cost Parameters | 0 | 0 | | Agree/Reject | | |
| Register Project with Contract Finder and receive responses | | | 0 | | | |
| Final List of Tenderers agreed | 0 | 0 | | Agree/Reject | | |
| Detailed tender drawings, specification and contract details | 0 | | | Agree/Reject | 0 | |
| Tender document posted out | | | 0 | | | |
| Tenders received and discussed | 0 | 0 | 0 | | | |
| Tender Report and recommendation | 0 | | | Agree/Reject | 0 | |
| Contract Documents prepared for signing | 0 | | | | 0 | |

prepared for signing

| ACTION | PROPERTY PORTFOLIO & INDIVIDUAL CLLRS. | STEERING COMMITTEE | TOWN OFFICE | FULL COUNCIL | CONTRACT ADMINISTRATOR | CONTRACTOR |
|---|---|-------------------------------|--------------------|---------------------|-----------------------------------|-------------------|
| Contract Documents signed | | | 0 | | | |
| Planning/Building Regs Applications/approvals | | | | | | 0 |
| Inspections and issue of certificates for payment | | | | | 0 | |
| Attending Site Meetings | 0 | | | | 0 | 0 |
| Payment of certificates | | | 0 | 0 | | |
| Defects list at practical completion | 0 | | | | 0 | 0 |
| Practical Completion certificate | | | | | 0 | |
| Inspection at end of defects liability period | 0 | | | | 0 | 0 |
| Final Certificate | | | | | 0 | |
| Final Payment | | | 0 | 0 | 0 | |