

Godmanchester Town Council

Town Clerk
Vicky Pryce

e: townclerk@gmccouncil.com



Town Hall
1 Post Street
Godmanchester
PE29 2NB
t: 01480 388870
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15th May 2020

To: The Town Mayor and Members of Godmanchester Town Council.

You are hereby summoned to attend a Meeting of Godmanchester Town Council online on Thursday 21st May at 7.00pm for the purpose of transacting the following business. Members of the public and press are cordially invited to attend.

Join Zoom Meeting

<https://us02web.zoom.us/j/83035017757>

Meeting ID: 830 3501 7757

One tap mobile

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Dial by your location

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+44 131 460 1196 United Kingdom

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+44 203 481 5237 United Kingdom

Meeting ID: 830 3501 7757

Vicky Pryce

TOWN CLERK

If any member of the public or press intend to record all or part of the meeting, would they please advise the Town Clerk at the start of the meeting.

AGENDA

To conclude by:

20/59 2 min	TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE	7.02
20/60 2 mins	DECLARATIONS OF INTEREST: To receive declarations of personal and/or prejudicial interest and the nature of those interests relating to any Agenda item.	7.04
20/61 2 mins	MINUTES: To approve as a correct record the minutes of the Town Council meeting held on 16 th April.	7.06
20/62 5 mins	TOWN MAYOR'S ANNOUNCEMENTS	7.13

20/63 12 mins	PUBLIC PARTICIPATION SESSION: To hear from any member of the public in respect of an item on the agenda and other matters that are of mutual interest	7.25
20/64 5 mins	OUTSTANDING ACTIONS To receive a report and note progress on outstanding matters	7.30
20/65 5 mins	CORRESPONDENCE: To consider items of correspondence received	7.35
	ENVIRONMENT PORTFOLIO MATTERS	
20/66 10 mins	ENVIRONMENT REPORT: To receive a report and consider recommendations (Cllr Hooker).	7.45
	BUSINESS & FINANCE PORTFOLIO MATTERS	
20/67 5 mins	FINANCIAL AND ACCOUNTS: 20/67.1 & 20/67.2 To approve the list of payments to be made. 20/67.3 To note receipt of petty cash reconciliation to 30 th April, monthly budget report on the year to date, monthly bank reconciliation.	7.50
20/68 10 mins	BUSINESS REPORT: To receive a report and consider recommendations (Cllr Thomas)	8.00
	PLANNING PORTFOLIO MATTERS	
20/69 15 mins	PLANNING REPORT: To receive a report and consider recommendations (Cllr Wilson)	8.15
	PROPERTY PORTFOLIO MATTERS	
20/70 10 mins	PROPERTY REPORT To receive a report and consider recommendations (Cllr Campbell)	8.25
	PERSONNEL COMMITTEE REPORT	
20/71 10 mins	PERSONNEL REPORT To receive a verbal report (Cllr Worthington)	8.35
20/72 5 mins	PERSONNEL COMMITTEE To confirm successful nominations for Personnel Committee (Town Clerk)	8.40

The next Town Council meeting will be held on **Thursday 18th June 2020** online, starting at 7.00pm.

Certified as a true copy of the agenda for the meeting held on Thursday 21st May 2020.

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TOWN MAYOR
CLLR

.....
DATED

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PLANNING APPLICATIONS

20/00648/LBC 20/00647/FUL	Island Hall Cottage 17 Post Street	Change of use of Island Cottage from office (B1(a)) to open market rental accommodation for two residential units (Use Class C3) – Internal alterations and erection of side access gate Car parking for both units will be within the adjacent HDC carpark
20/00645/FUL 20/00646/LBC	Island Hall, 18 Post Street	Change of use of from Tea Room (Use Class A3) at Island Hall to holiday let accommodation (Use Class C1) Internal alterations and insertion of rooflights and escape window Currently used for storage, not tea room. Use for holiday let accommodation proposed with one car parking space on-site

PLANNING CORRESPONDENCE

From	Subject
DWH	Romans Edge landscaping etc
HDC	Electric Vehicle Charging Survey
CCC	Waste services including household waste and recycling centres
CCC	Minerals and Waste Local Plan - Information and update from the Planning Inspector

TRAFFIC MATTERS

From	Subject
A14 Legacy Fund	Potential Projects identified in report published Jan 2019 which was presented to TC by A14 project

ACCOUNTS PAYABLE - 21 MAY 2019

CLLR	CLLR	DD	PAID TO	DETAIL	NET	VAT	TOTAL
		DD	HDC	Council Tax	£ 425.00		£ 425.00
		DD	UW	Line rental/internet	£ 33.00	£ 6.60	£ 39.60
		DD	UW	Landline QES	£ 28.00	£ 5.60	£ 33.60
		DD	Total Gas & Power	Electric Supply QES	£ 265.83	£ -	£ 265.83
		DD	Total Gas & Power	Gas Supply QES	£ 244.86	£ -	£ 244.86
		DD	Total Gas & Power	Electric Supply JF	£ 90.99		£ 90.99
		DD	Total Gas & Power	Gas Supply JF	£ 17.82		£ 17.82
		DD	Wave	Water rates: cemetery	£ 4.00	£ -	£ 4.00
		DD	Wave	Water rates: QES	£ 40.00	£ -	£ 40.00
		DD	Wave	Water rates: JF	£ 51.30	£ -	£ 51.30
		DD	Plusnet	Broadband @ JF	£ 22.00	£ 4.40	£ 26.40
		DD	Virgin	Town Office phone line	£ 13.25	£ 2.65	£ 15.90
		DD	NEST	Pension contributions	£ 359.45	£ -	£ 359.45
TOTAL					£ 1,595.70	£ 19.25	£ 1,614.95
CLLR	CLLR	BACS	PAID TO	DETAIL	NET	VAT	TOTAL
		0368	V Pryce	May Salary			
		0369	J Royle	May Salary			
		0370	C Whitlock	May Salary			
		0371	M Grice	May Salary			
		0372	S Wakeman	May Salary			
		0373	M Hanson	May Salary			
		0374	D Anderson	May Salary			
		0375	HMRC	Tax & NI 126PP00116323			
				TOTAL SALARIES, TAX & NI	£ 7,105.01	£ -	£ 7,105.01
		0376	Fergusons	Grounds Maintenance	£ 2,488.41	£ 497.68	£ 2,986.09
		0377	Staples	Projector	£ 289.00	£ 57.80	£ 346.80
		0378	Staples	Stationery	£ 9.79	£ 1.96	£ 11.75
		0379	GMC Maintenance	Town Hall Maintenance	£ 250.00		£ 250.00
		0380	ACR	Contract Cleaning	£ 637.00	£ 127.40	£ 764.40
		0381	Initial	Sanitary Services	£ 258.44	£ 51.69	£ 310.13
		0382	HSD Online	Sanitiser Gel	£ 99.98	£ 20.00	£ 119.98
		0383	Ask IT	Licence Upgrade Email	£ 16.20	£ 3.24	£ 19.44
		0384	C Whitlock	Expenses	£ 7.80		£ 7.80
		0385	J Royle	Expenses	£ 171.99		£ 171.99
		0386	V Pryce	Zoom x 2	£ 23.98		£ 23.98
		0387	A Hooker	Refund made in error	£ 384.00		£ 384.00
		0388	J Royle	Salary Underpayment Apr	£ 0.72		£ 0.72
		0389	S Wakeman	Inner Tube & Mileage	£ 15.40		£ 15.40
		0390	Zurich	Insurance	£ 3,805.78		£ 3,805.78
TOTAL					£ 15,563.50	£ 759.77	£ 16,323.27
CLLR	CLLR	CHQ	PAID TO	DETAIL	NET	VAT	TOTAL
TOTAL					£ -	£ -	£ -
GRAND TOTAL					£ 17,159.20	£ 779.02	£ 17,938.22

RECEIPTS APRIL 2020

QES	Hall hire	£63.00
CCF	Grant	£5,000.00
HDC	CIL	£3,061.00
HDC	Precept	£142,323.00
Sales	Nursery	£60.00
A Hooker	Error Payment	£384.00
HMRC	Vat Refund	£10,690.82
	TOTAL RECEIPTS	£161,581.82