

# Godmanchester Town Council

Town Clerk  
Vicky Pryce

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11 May 2018

To: The Town Mayor and Members of Godmanchester Town Council.

You are hereby summoned to attend the Annual Meeting of Godmanchester Town Council in the Queen Elizabeth School on Thursday 16 May 2019 at 7.00pm for the purpose of transacting the following business. Members of the public and press are cordially invited to attend.

Vicky Pryce  
**TOWN CLERK**

If any member of the public or press intend to record all or part of the meeting, would they please advise the Town Clerk at the start of the meeting.

## AGENDA

To conclude by:

19/062	TO RECEIVE TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE	7.05
19/063	TO RECEIVE DEPUTY TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE	7.10
	<i>The outgoing Mayor and Deputy Mayor and the newly elected Mayor will leave the room and the newly elected Mayor will be escorted into the room in procession, led by the Mace Bearer</i>	7.15
	Reverend Busk will be invited to lead the Town Council in prayers.	7.20
19/064 1 min	TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE	7.21
19/065 2 mins	DECLARATIONS OF INTEREST: To receive declarations of personal and/or prejudicial interest and the nature of those interests relating to any Agenda item.	7.23
19/066 2 mins	MINUTES: To approve as a correct record the minutes of the Town Council meeting held on 18 April 2019.	7.25
19/067 10 mins	OUTGOING TOWN MAYOR'S ANNOUNCEMENTS	7.35
19/068 10 mins	INCOMING TOWN MAYOR'S ANNOUNCEMENTS	7.45
19/069 10 mins	PUBLIC PARTICIPATION SESSION: To hear from any member of the public in respect of an item on the agenda and other matters that are of mutual interest	7.55
19/070	CONFIRMATION OF MEMBERSHIP OF PORTFOLIO GROUPS AND	8.05

10 mins	REPRESENTATIVES TO OUTSIDE ORGANISATIONS	
19/071 5 mins	OUTSTANDING ACTIONS To receive a report and note progress on outstanding matters	8.10
19/072 5 mins	CORRESPONDENCE: To consider items of correspondence received	8.15
	<b>BUSINESS &amp; FINANCE PORTFOLIO MATTERS</b>	
19/073 5 mins	ANNUAL RETURN & ANNUAL GOVERNANCE STATEMENT	8.20
19/074 10 mins	FINANCIAL AND ACCOUNTS: 19/074.1 To approve the list of payments to be made. 19/074.2 To note receipt of salary information, petty cash reconciliation to 30 April, monthly budget report on the year to date, monthly bank reconciliation as approved by CLLR S WILSON.	8.25
19/075 5 mins	BUSINESS REPORT: To receive a report and consider recommendations (Cllr Underwood)	8.30
	<b>ENVIRONMENT PORTFOLIO MATTERS</b>	
19/076 10 mins	ENVIRONMENT REPORT: To receive a report and consider recommendations (Cllr Morgan)	8.40
	<b>PLANNING PORTFOLIO MATTERS</b>	
19/077 15 mins	PLANNING: To consider the recommendations of the planning working party in respect of the list of planning applications received. (Cllr G Wilson)	8.55
	<b>PROPERTY PORTFOLIO MATTERS</b>	
19/078 10 mins	PROPERTY REPORT To receive a verbal report and consider recommendations (Cllr Campbell)	9.00

The next Town Council meeting will be held on **Thursday 20 June 2019** in the Town Hall, starting at 7.00pm.

Certified as a true copy of the agenda for the meeting held on 16<sup>th</sup> May 2019

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TOWN MAYOR

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DATED