

**MINUTES OF THE TOWN COUNCIL MEETING HELD IN THE  
TOWN HALL ON THURSDAY 21 JUNE 2018**

PRESENT: Mrs S CONBOY (Town Mayor)  
Councillors: Mrs S WILSON (Deputy Mayor); G CAMPBELL; A HOOKER; C HYAMS; P MALLEY; P MORGAN, Mrs M RADFORD; R TAPLIN; C THOMAS; D UNDERWOOD; C VANE PERCY; G WILSON; Mrs S WORTHINGTON; J YOUNG

Deputy Town Clerk: Mrs V PRYCE  
Mace Bearer: Mr M WILLIAMS

2 members of the public were in attendance

**18/088 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

**ACTION**

CLLR P RADFORD – Apologies  
CLLR R MAHMOOD - Absent

**18/089 DECLARATIONS OF INTEREST**

CLLR HOOKER – Item 18/093  
CLLR S WILSON – planning 18/00643/LBC  
CLLR G WILSON – planning 18/00643/LBC  
CLLR MALLEY – Item 18/093  
CLLR HYAMS – Item 18/093 & 18/102 (signage)  
CLLR VANE PERCY – Item 18/102 (signage)  
CLLR CAMPBELL – planning 18/00905/HHFUL & 18/00988/FUL

**18/090 MINUTES OF PREVIOUS MEETING**

The Minutes of the Annual Town Council meeting held on 17 May 2018 were duly APPROVED and signed as a complete and accurate record.

**18/091 TOWN MAYOR'S ANNOUNCEMENTS**

The MAYOR congratulated CLLR VANE PERCY in celebrating 30 years serving on Godmanchester Town Council and thanked him for long his service and commitment to the Town.

The MAYOR advised that she and the DEPUTY MAYOR had attended an event at Hemingford Grey regarding Godmanchester's Neighbourhood Plan. The MAYOR had represented Godmanchester at three further events. The MAYOR attended the opening of the Queen Elizabeth School and extended her thanks to CLLR CAMPBELL and everyone that helped to make it a special evening.

The MAYOR reminded Council that the Town Clerk would be on annual leave the following week.

**18/092 PUBLIC PARTICIPATION SESSION**

Mr Cohen provided an update for Godmanchester in Bloom and reminded Council that Open Gardens was this weekend. Additionally, Mr Cohen advised the Council that the Godmanchester Remembers campaign had raised enough money for 77 figures through crowd funding. Mr Cohen then asked the Council to consider whether they would put a safety barrier on the pavement by the newly installed gate from Judith's Field leading to A1198.

District Cllr Grice voiced his concerns over vehicle speeds in West Street. Although there had been lobbying for a 20mph speed limit he was not convinced it was the solution as it cannot be enforced. Cllr Grice advised he was disappointed in the response from the CCC regarding a number of issues within West Street. Cllr Grice believes setting up a speed watch group or a Community Highways Group would be effective.

The Club 800 draw took place.

### **18/093 REQUEST FROM GMCCA**

CLLR HOOKER presented the paper requesting permission to erect two Tommy's on the Recreation Ground as a WW1 Remembrance Tribute. CLLR HOOKER confirmed that the Community Association would purchase and be responsible for the repairs, maintenance and replacement of the memorial. The Deputy Clerk confirmed that it would be a War Memorial but the Council had no duty to take any responsibility for its maintenance. CLLR TAPLIN voiced concerned that memorial could be easily vandalised and that there were health and safety implications, and queried liability in the event of injury. The MAYOR proposed that the appropriate portfolio group investigate the above issues and return to Town Council in July to address the issues raised.

Environment  
Portfolio

### **18/094 OUTSTANDING ACTIONS**

The report on outstanding actions was noted.

CLLR S WILSON continues to pursue an agreement with the solicitors re: gate at Judith's Field and the permissive pathway; she is also communicating with DWH as the gates are malfunctioning.

CLLR CAMPBELL advised that the County Council had confirmed that work will be carried out on the wall between the school and church during summer and would take 6 weeks. The MAYOR extended her thanks to everyone that had worked hard to achieve this outcome.

CLLR HOOKER advised that he would be meeting a resident the next day who removed her gate at Buttermel; after this was resolved the Buttermel access matter could be concluded.

CLLR RADFORD – The Dementia Friendly Group have suspended planned clubs and future events – they will continue with Dementia Friends sessions when requested. The MAYOR congratulated CLLR RADFORD for her efforts.

### **18/095 CORRESPONDENCE**

The list of correspondence received was noted.

Due to the cost of cleaning the Mayors and Deputy Mayors robes, The MAYOR proposed that they were currently acceptable and did not need to be cleaned – which was AGREED. The MAYOR proposed the Town Council continues to borrow the Deputy Mayors Tricorn hat and only purchases one when unavailable for loan.

#### **18/095.1 Timebanking**

CLLR UNDERWOOD advised all was going well with 30 members now signed up – and currently being cleared by reference checks. CLLR UNDERWOOD advised that another successful coffee morning had been held the previous week.

### **18/096 PROPERTY REPORT**

CLLR CAMPBELL reported the external toilet is now fully functioning and open from 8am to 8pm seven days a week. Concerns were raised regarding response if an alarm was raised using the pull cord. THE MAYOR requested that the property portfolio investigates options and return to council.

Property  
Portfolio

CLLR CAMPBELL advised that the contractor, after removing the automatic timer, has quoted £226.92 to replace it. The MAYOR proposed that the quotation be accepted and it was so **RESOLVED**.

Town Clerk

CLLR CAMPBELL recommended that the Council carry out a drainage inspection at Judith's Field prior to any other works being carried out, to avoid uncertainty over this element of the works. THE MAYOR proposed an expenditure of £600; all were in favour and it was so **RESOLVED**.

Town Clerk

The lowest quote to move the upstairs radiator was £290, out of general maintenance costs. The MAYOR proposed that the Council accept the quote; all were in favour and it was so **RESOLVED**.

Town Clerk

CLLR CAMPBELL – had received a quote for the gent's toilet at the Town Hall for £1235. As there was no budget for this year it will be included in the 2019/20 budget.

#### **18/097 FINANCIAL AND ACCOUNTS**

18/097.1 The list of payments to be made in Appendix 18/082.1 was APPROVED.

18/097.2 Councillors noted receipt of a copy of the salary payments, Petty Cash Reconciliation for the period to 21 June, a copy of the budget report on the year to date, and a copy of the monthly bank reconciliation approved by the DEPUTY MAYOR. Noted

#### **18/098 GRANT APPLICATIONS**

Six organisations had applied to the Town Council for a grant. Following discussion and consideration it was AGREED to offer sums to two of the applicants. The Town Clerk would advise all applicants, and grants would be paid in July 2018.

Town Clerk

#### **18/099 BUSINESS REPORT**

CLLR UNDERWOOD advised a cost of £24 per year per mailbox for Councillor mailboxes and confirmed this would allow Councillors to publicise email addresses. CLLR MALLEY offered to assist any Councillors who required assistance with set up. The MAYOR proposed the quotation be accepted; all were in favour and it was so **RESOLVED**.

Town Clerk

The MAYOR proposed that all GDPR related policies presented to the Council be adopted' and it was so **RESOLVED**.

Following a meeting with the Police, CLLR HYAMS had contacted the relevant authority for GDPR wording of CCTV signs and proposed new signage be placed at Judith's Field and the Town Hall car park. CLLR HYAMS recommended further signage on the MUGA. CLLR UNDERWOOD will consult with the property group to ensure the signage is suitable. The MAYOR proposed that the Council agree in principle; all were in favour.

Business  
Portfolio

CLLR UNDERWOOD advised that the Porch Museum have free use of the hall and also have their own set of keys. CLLR UNDERWOOD recommended, for transparency, that the Porch Museum be charged for the hire the same as all other hirers and that they return their keys. CLLR UNDERWOOD also recommended that the Council consider awarding a grant to the

Cllr Underwood  
Cllr  
Worthington  
Cllr Vane Percy

Porch Museum to aid them with these hiring costs. As CLLR WORTHINGTON represents the Council on the Friends of the QES, it was requested she seek clarification to their charitable status. CLLR UNDERWOOD will write to the Porch Museum advising the Council's intention to charge after 31<sup>st</sup> December, and will begin meaningful discussions to include CLLR WORTHINGTON AND CLLR VANE PERCY.

CLLR UNDERWOOD requested clarity on which portfolio the LHI bid sat in. CLLR UNDERWOOD proposed the Business Group continues with the current bid and it was **RESOLVED** that the LHI process remain in the Business portfolio.

Business  
Portfolio

CLLR UNDERWOOD recommended that the Council set a budget of £1,000 towards the LHI bid for next year, which would support a potential project cost of up to £10,000. The MAYOR proposed that the Council accept CLLR UNDERWOOD'S recommendation and it was so **RESOLVED**.

Business  
Portfolio

CLLR MALLEY recommended that the LHI bid could be for a short strip of double yellow lines around the Co-op exit. CLLR UNDERWOOD agreed it was the most viable option. The MAYOR proposed that the Council puts in an LHI bid for the yellow lines; all were in favour, with 1 abstention and it was so **RESOLVED**. The Town Clerk will contact any residents who have contacted the Council with ideas, advising the agreed outcome.

Town Clerk

CLLR UNDERWOOD proposed that the Council purchase 50 bike marking kits for the upcoming police surgery to be held on 14<sup>th</sup> July at the Comrades club. The bike marking kits would be free to anyone under 18 and charged at £5 per bike for adults. All were in favour and it was so **RESOLVED**.

Town Clerk

### **18/100 TWINNING**

CLLR UNDERWOOD requested £500 to fund two students from Godmanchester on a visit to Szentendre, and £1500 for the October Youth Festival. CLLR UNDERWOOD requested that the Town Council also provide lunch during the planned twinning business lunch at the QES hall. The Mayor proposed that the figure of £2000 be approved and it was **RESOLVED**. CLLR THOMAS and CLLR TAPLIN are to attend future meetings of the HGTA Bridge Arts Festival with the Town Clerk or her delegated representative.

It was noted that the MAYOR would be visiting Wertheim during her family holiday, and would be representing the Town for the first day's business meeting.

### **18/101 REPORT FROM COUNCIL AND DISTRICT COUNCILLORS**

Reports were received and noted. County Cllr G Wilson's report on transport issues will be considered by the Business Group

The MAYOR (as District Cllr) advised of her concern regarding the Local Plan 2036 and possible outcomes regarding additional housing. An Examination in Public will be held by a Planning Inspector during the summer. CLLR G WILSON was concerned that the Town Council would not have the opportunity to make its representations on development it supported and that which it didn't. The Town Clerk will write to HDC's local planning team to clarify timetable and clarify when will the Town Council will be able to send representatives.

Town Clerk

### **18/102 ENVIRONMENT REPORT**

CLLR HOOKER requested the Council agree to appoint Fenland Stonework to machine clean

the War Memorial and memorial at the Cemetery. The MAYOR proposed the work be carried out, all were in favour and it was so **RESOLVED**.

Environment  
Portfolio

CLLR HOOKER advised that a boat had been moored on the Recreation ground in excess of 3 months. Following consultation with the Environment Agency and St Ives Town Council the recommendation was to erect restrictive mooring signage. The MAYOR proposed that 'No Mooring' signs be purchased and placed on the Recreation Ground; all were in favour and it was so **RESOLVED**.

Town Clerk

CLLR HOOKER recommended that the triennial Tree Survey be carried out as soon as possible and that the Council accept the quotation for this from GTS at £1300+vat. The MAYOR proposed that the quotation be accepted; all were in favour and it was so **RESOLVED**.

Town Clerk

CLLR HOOKER advised that the Co-op at Romans Edge had contacted the Council offering to do a litter pick. CLLR S WILSON requested that they avoid the ditch on the Romans Edge side.

### **18/103 PLANNING APPLICATIONS AND CORRESPONDENCE**

The applications and correspondence set out in Appendix 18/103 were considered. The Town Clerk would advise HDC of the Council's recommendations.

Town Clerk

#### 18/103.1 Town Bridge

CLLR S WILSON advised CLLR G WILSON has written to Highways England for traffic assessment and numbers for flow and the impact of closing the bridge on Godmanchester and surrounding areas. All Councillors should be aware determining whether the bridge is closed is the County Council's responsibility, and the Town Council will be a consultee. It was agreed that until the viaduct work is completed, the Town Council would remain neutral on its future use.

The Mayor requested that the Town Clerk chase Gerard Smith from A14 Highways to provide an update on Legacy Funding to the Council.

Town Clerk

**THE NEXT TOWN COUNCIL MEETING WILL BE HELD ON 19 JULY 2018 IN THE TOWN HALL STARTING AT 7.30pm**

The meeting ended at 22:15

Mayor