

GODMANCHESTER TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL MEETING HELD IN THE
TOWN HALL ON THURSDAY 13th DECEMBER 2012

PRESENT: C VANE PERCY: Town Mayor; D UNDERWOOD: Deputy Mayor;
Councillors: R BUTCHER; M COHEN; P GODLEY; Ms L KADIC; Ms J MACLEOD; P MORGAN; N
PAULEY; D TAYLOR; N WELLS; A WELTON; G WILSON; Mrs S WILSON; Mrs S
WORTHINGTON

Town Clerk: Mrs M LIDDIARD
Mace Bearer: Mr F CARTER

3 members of the public were in attendance

ACTION

12/184 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE

CLLR Ms COPPER: previous engagement.

12/185 DECLARATIONS OF INTEREST

CLLR PAULEY – planning matter raised by correspondence from Mr Murray; CLLR
Ms KADIC and CLLR WILSON: minor improvement bid as County Cllrs.

12/186 MINUTES OF PREVIOUS MEETING

The Minutes of the Town Council meeting held on 15th November 2012 were duly
APPROVED and signed as a complete and accurate record.

12/187 PUBLIC PARTICIPATION SESSION

Mr Thackray provided the Town Council with an update on matters relating to
GMCiB. He also confirmed GMCiB had been involved in discussions with the EA
and Jacksons in relation to providing plants to cover the new wall to be built at 1
The Causeway. GMCiB had agreed to take on maintenance of plants provided.
The Town Sign would be taken down and re-sited in the New Year. CLLR WELLS
would draft a letter to the EA asking for confirmation of proposals for work at the
southern end of the Causeway.

Cllr Wells

12/188 CO-OPTION TO FILL CASUAL VACANCY

Mrs Sarah Conboy addressed the Town Council in respect of the casual vacancy.
She was thanked for attending and advised she would be informed of the Town
Council's decision the following day.

12/189 TOWN MAYOR'S ANNOUNCEMENTS

THE MAYOR had represented the Town on 7 occasions since the last meeting and
he thanked the DEPUTY MAYOR for representing the town on 2 occasions and
CLLR COHEN on 1 occasion.

THE MAYOR reported that formal thanks had not been recorded following the

resignation of CLLR COXHEAD. On behalf of the Town Council the MAYOR asked that thanks be noted for his contribution and hard work during his time on the Town Council.

THE MAYOR thanked those who had attended the switching on of the Christmas lights and he confirmed the event had gone well.

12/190 TOWN CLERK'S REPORT ON MATTERS ARISING

Arrangements for collecting and planting the two Poplar trees to mark the Queen's Jubilee and Godmanchester's 800th anniversary were confirmed.

12/191 PLANNING APPLICATIONS AND CORRESPONDENCE

The applications and correspondence set out in Appendix 12/191 were considered. The Town Clerk would advise HDC of the Council's recommendations. CLLR Mrs WILSON would respond to the consultation on Landscape Sensitivity to Wind Turbine Development. The Town Clerk would advise Mr Murray that HDC were the appropriate authority to deal with his concerns regarding a possible breach in licensing arrangements at the co-op store.

Town Clerk
Cllr S Wilson

Town Clerk

CLLR Mrs WILSON confirmed the fence between Judith's Field and Roman Way was due to be taken down by 18th December. The Town Council would undertake work to remove part of the mound and level the ground approaching the footbridge.

CLLR WILSON confirmed a revised planning application had been received in respect of the proposed development of Bearscroft Farm. CCC would be reviewing the amended transport plan. A working party meeting would take place on 10 January 2013 in the QES, all Cllrs were invited to attend. It was AGREED that CLLR WILSON would liaise with THE MAYOR to establish terms of reference for seeking legal advice and a press release would be prepared.

All Cllrs

Cllr G Wilson/
Cllr Vane Percy

12/192 CORRESPONDENCE

THE MAYOR confirmed the Monitoring Officer had issued a decision notice in respect of the complaint raised by Cllr Hyams relating to Cllr Wilson and the wording of Godmanchester Town Council minutes of July 2012. The decision was that there was no case and the matter was closed.

12/193 FINANCIAL AND ACCOUNTS

12/193.1 The list of payments to be made in Appendix 12/193.1 was APPROVED.
12/193.2 Councillors received a copy of the Petty Cash Reconciliation for the period to 13th December 2012, a copy of salary payments, a copy of the budget report on the year to date, a copy of the monthly bank reconciliation as verified by THE MAYOR which were noted.

12/193.3 It was AGREED to increase the contribution towards utility costs for the Senior Citizens Club by £10 per quarter from January 2013. Town Clerk would write to confirm.

Town Clerk

12/193.4 It was AGREED that a further £210 would be spent on a new Mayor's Robe in addition to the budget already approved of £1k. Town Clerk would place

Town Clerk

the order.

CLLR WILSON advised that the Town Council would confirm the precept request in January 2013 but reported it was likely to be £146,735.

12/194 SCHOOL YOUTH COUNCIL LIAISON

CLLR TAYLOR and CLLR COHEN presented a report following their attendance at the St Anne's Primary School Youth Council meeting. It was AGREED that St Anne's would take on a project to repaint the kick wall at Judith's Field and the Town Council would meet the costs to provide paint and brushes.

12/195 ADOPTION OF PLAY AREAS

HDC have asked Godmanchester Town Council to consider taking ownership and responsibility for the play area at Wigmore Farm. As further information and costs are needed this item would be carried forward to the next meeting.

12/196 PARISH ON-LINE MAPPING

CLLR GODLEY presented a report on an on-line mapping service. It was AGREED that the Town Council would take an annual subscription at a cost of £70 + £20 setup costs.

Town Clerk

12/197 TWINNING

Huntingdon Town Council had written to advise of the estimated costs involved in a trip to Gubbio in 2013 and the suggested contribution from Godmanchester Town Council. CLLR UNDERWOOD confirmed that clarification would be required, particularly regarding the proportion of costs expected from Godmanchester Town Council.

Cllr Underwood

12/198 GODMANCHESTER IMPROVEMENT PROJECTS

CLLR UNDERWOOD presented a report which recommended undertaking feasibility studies, at no initial cost to the Town Council, for seasonal markets on Godmanchester School Hill and for a Linear Park on Silver Street. It was AGREED that the feasibility studies could be carried out.

Cllr Underwood

12/199 HIGHWAYS MINOR IMPROVEMENT BID

CLLR Ms KADIC presented a report and highlighted the recommendations made by the working party in respect of bids for minor highways improvements. It was AGREED that the recommendations be put forward to CCC as Minor Improvement Bids. One Cllr abstained from voting and one Cllr voted against the recommendations.

Cllr Kadic/
Town Clerk

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

One member of public and the Mace Bearer left the room.

12/200 TENDERS FOR WORK TO TREES ON RECREATION GROUND

CLLR BUTCHER confirmed 4 companies had been invited to tender for work on 12 trees on the Recreation Ground. It was AGREED that the contract would be awarded to Global Tree Solutions. The Town Clerk would write to all companies to advise. CLLR UNDERWOOD declared an interest as one of the companies was known to him and he abstained from voting.

Town Clerk

Following discussion, it was AGREED to co-opt Mrs Conboy to fill the casual vacancy as Town Councillor. Town Clerk would confirm with Mrs Conboy and HDC.

Town Clerk

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC. To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

The Mace Bearer re-joined the meeting.

THE NEXT TOWN COUNCIL MEETING WILL BE HELD ON 17th JANUARY 2013 IN THE TOWN HALL

The meeting ended at 10.03pm

Mayor

Full copies of reports mentioned in the text above may be viewed in the Town Office.

GODMANCHESTER TOWN COUNCIL
OUTSTANDING ACTIONS LIST AS AT 13 DECEMBER 2012

MATTERS ARISING FROM MEETING HELD ON 15 NOVEMBER 2012

MATTER ARISING	CURRENT POSITION	
Provision of two new springers in Queens Walk Play Area	Approval given to spend up to £2k. Springers installed early in December.	DT/MC
Tree Guards	Approval given to purchase two tree guards up to cost of £600 for Jubilee Tree and 800 anniversary tree to be planted in December.	TC
Investigation into Town Hall damp	Cllr Worthington/Town Clerk to progress	Swo/ML
Purchase of new Mayoral Robe	Approval given. Town Clerk to liaise with Mayor re material, length of robe etc. Request to increase budget to be considered at December TC meeting	
Grounds Maintenance Contract	Tender to be sent to up to 4 companies seeking tenders to be submitted by 11th January 2013	RB

MATTERS ARISING FROM PREVIOUS MEETINGS

	MATTER ARISING	CURRENT POSITION	
	Cllr Professional Dev Training	Proposal to be submitted by Cllr Underwood	CLLR DU
UPDATED	Tree survey and remedial work	Tender sent. To be discussed at December TC meeting.	RB
	Anglia in Bloom, Gold Award signage	Costs to be put forward by Cllr Butcher	RB
	Pension Scheme for GMCTC staff	Further information to be obtained	DU/Swo
	Judith's Field Play Facilities/Provision of improved BMX track	Cllr Taylor & Cllr Cohen presented request at October meeting. Further information/consultation to be carried out	DT/MC
	Houghton & Wyton Neighbourhood Plan	Cllr Copper to make contact and progress matter	LC
UPDATED	Huntingdon & Godmanchester Market Town Strategy	Representative from CCC invited to attend TC meeting. Unable to attend Nov meeting. Invited to attend Dec meeting.	NP
UPDATED	Bearcroft Farm /UDF	TC have responded to outline planning application and draft UDF. TC will meet with GRAB again and cost to obtain legal opinion approved. Town Clerk requested a more detailed response from HDC. Reply received.	GW
UPDATED	Roman Way access	Confirmation received that fence to be removed by 18.12.12 at latest. TC will undertake improvements to approach to access ie level field, remove overgrown hedge, ensure ditch	Swi
UPDATED	H&S working party	Further work on H&S documents to be progressed by new Council. Risk assessment/H&S computer package software	DT/ML
	Review of Asset Register	To be updated. Town Clerk working with Cllr Morgan to progress	PM
	Jack & Jill Nursery: Rental Agreement	Awaiting information re occupation agreement from J&J.	???
UPDATED	Judith's Field building redevelopment/refurbishment	Work to re-pipe radiators to prevent leaks from new boiler to be undertaken in December	???
	QES Chimney	Repairs to be undertaken at same time as main remedial work	AW
	QES water ingress	Report submitted to October TC meeting	AW

Ownership of Town Council land	SW to progress with assistance from Leeds Day as necessary.
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GODMANCHESTER TOWN COUNCIL MEETING:**THURSDAY 13TH DECEMBER 2012****PLANNING APPLICATIONS AND CORRESPONDENCE****APPLICATIONS:**

Application No	Detail
1201828LBC	Remove bowed ceiling and structure to enable structural repairs to roof. Construct en-suite enclosure. Insert two velux roof lights to rear. Re-new existing dormer window on front elevation: 51 Post Street; RECOMMEND APPROVAL
1200313FUL	Proposed erection of a 33.4m to hub height 50kw wind turbine (41.7m to blade tip) associated access tract and meter house: Littlebury Farm Moats Way, Hemingford Abbots: NO COMMENTS
1201908TREE	Yew Tree in rear garden, crown lift to 2.5m above ground level and reduce crown by 20%: 59 Post Street 17/12/2012 : RECOMMEND REFUSAL
1201922LBC	Removal of chimney stack and installation of two roof lights: 8 Post Street : CARRY FORWARD TO JANUARY
1201797LBC	Demolition of existing rear extension. Construction of ground floor rear extension and remove rear wall to cottage at ground floor: 8 Corpus Christi Lane: CARRY FORWARD TO JANUARY

CORRESPONDENCE

HDC Consultation on draft Supplementary Planning Document "Landscape Sensitivity to Wind Turbine Development"

HDC Street naming: 42 & 43 Cambridge Street
consult@objective.co.uk Landscape Sensitivity to Wind Turbine Development (copy to all)

HDC Confirmation of removal of fence: Roman Way/Judith's Field

R Murray Co-op licence conditions

CORRESPONDENCE

Mayor

Huntingdon Town Council
Huntingdon Town Council
Mayor of Peterborough
Rotary Club of Huntingdon
DISH
Mayor of Peterborough
Monitoring Officer
Monitoring Officer
Chairman of HDC

Civic Carol Service
Peterborough Ice Hockey
New Years Eve Party
Carol Concert
AGM
Charity Pamper Day
Decision notice (copy Cllr Wilson)
Response to letter re decision notice
Response

Cllr Butcher

Open Spaces Society

Request for donation

Cllr Underwood

Huntingdon Town Council

Twinning Agreement with Gubbio (copy Mayor)

Cllr Wilson

CAPALC
GRAB

NALC precepts update (copy Cllr Worthington)
Copy of letter from J Djanogly (referred to at
November meeting)

Cllr Wells

EA

Works along The Causeway (E) (copy Cllr Pauley)

Cllr Welton

D Finkle

Quote for replacement boiler QES

Copy to all Cllrs

HDC
EA
Fairfield Partnership

CCTV report (E)
Works along the Causeway
Update on plans

