

# Godmanchester Town Council

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Deputy Town Clerk  
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11 May 2018

To: The Town Mayor and Members of Godmanchester Town Council.

You are hereby summoned to attend the Annual Meeting of Godmanchester Town Council in the Queen Elizabeth School on Thursday 17 May 2018 at 7.30pm for the purpose of transacting the following business. Members of the public and press are cordially invited to attend.

Madeline Crampton  
**TOWN CLERK**

If any member of the public or press intend to record all or part of the meeting, would they please advise the Town Clerk at the start of the meeting.

## AGENDA

To conclude by:

18/070	ELECTION OF TOWN MAYOR	
18/071	TO RECEIVE TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE	
18/072	ELECTION OF DEPUTY TOWN MAYOR	
18/073	TO RECEIVE DEPUTY TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE	
	<i>The outgoing Mayor and Deputy Mayor and the newly elected Mayor and Deputy Mayor will leave the room and the newly elected Mayor and Deputy will be escorted into the room in procession, led by the Mace Bearer</i>	
	Reverend Busk will be invited to lead the Town Council in prayers.	
18/074 1 min	TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE	8.01
18/075 2 mins	DECLARATIONS OF INTEREST: To receive declarations of personal and/or prejudicial interest and the nature of those interests relating to any Agenda item.	8.03
18/076 2 mins	MINUTES: To approve as a correct record the minutes of the Town Council meeting held on 15 March 2018.	8.05
18/077 10 mins	TOWN MAYOR'S ANNOUNCEMENTS	8.15

18/078 10 mins	PUBLIC PARTICIPATION SESSION: To hear from any member of the public in respect of an item on the agenda and other matters that are of mutual interest	8.25
18/079 10 mins	CONFIRMATION OF MEMBERSHIP OF PORTFOLIO GROUPS AND REPRESENTATIVES TO OUTSIDE ORGANISATIONS	8.35
18/080 5 mins	OUTSTANDING ACTIONS To receive a report and note progress on outstanding matters	8.40
18/081 5 mins	CORRESPONDENCE: To consider items of correspondence received	8.45
	<b>BUSINESS &amp; FINANCE PORTFOLIO MATTERS</b>	
18/082 10 mins	FINANCIAL AND ACCOUNTS: 18/082.1 To approve the list of payments to be made. 18/082.2 To note receipt of salary information, petty cash reconciliation to 17 May, monthly budget report on the year to date, monthly bank reconciliation as approved by CLLR TAPLIN. 18/082.3 To note recommendations to accept a quote for Town Council insurance.	8.55
18/083 5 mins	BUSINESS REPORT: To receive a report and consider recommendations (Cllr Underwood)	9.00
18/084 5 mins	TIMEBANKING: To receive a report and consider recommendations (Cllr Underwood)	9.05
	<b>ENVIRONMENT PORTFOLIO MATTERS</b>	
18/085 10 mins	ENVIRONMENT REPORT: To receive a report and consider recommendations (Cllr Hooker) 18.085.1 To review decision to pollard trees on Queen's Walk (Cllr Campbell)	9.15
	<b>PLANNING PORTFOLIO MATTERS</b>	
18/086 15 mins	PLANNING: To consider the recommendations of the planning working party in respect of the list of planning applications received. (Cllr S Wilson)	9.30
	<b>PROPERTY PORTFOLIO MATTERS</b>	
18/087 10 mins	PROPERTY REPORT To receive a report and consider recommendations (Cllr Campbell)	9.40

The next Town Council meeting will be held on **Thursday 21 June 2018** in the Town Hall, starting at 7.30pm.