

# Godmanchester Town Council

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12 April 2017

To: The Town Mayor and Members of Godmanchester Town Council.

You are hereby summoned to attend a Meeting of Godmanchester Town Council in the Town Hall on Thursday 20 April 2017 at 7.30pm for the purpose of transacting the following business. Members of the public and press are cordially invited to attend.

Madeline Crampton  
**TOWN CLERK**

## AGENDA

To conclude by:

|                   |   |      |
|-------------------|---|------|
| 17/045<br>1 min   | TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE  | 7.31 |
| 17/046<br>2 mins  | DECLARATIONS OF INTEREST:<br>To receive declarations of personal and/or prejudicial interest and the nature of those interests relating to any Agenda item.   | 7.33 |
| 17/047<br>2 mins  | MINUTES:<br>To approve as a correct record the minutes of the Town Council meeting held on 16 March 2017.   | 7.35 |
| 17/048<br>10 mins | PUBLIC PARTICIPATION SESSION:<br>To hear from any member of the public in respect of an item on the agenda and other matters that are of mutual interest  | 7.45 |
| 17/049<br>5 mins  | TOWN MAYOR'S ANNOUNCEMENTS  | 7.50 |
| 17/050<br>5 mins  | OUTSTANDING ACTIONS<br>To receive a report and note progress on outstanding matters<br>17/050.1 Verbal report on boundary wall between Godmanchester Academy and the Non-Conformist Burial Ground (Cllr G Wilson) | 7.55 |
| 17/051<br>5 mins  | CORRESPONDENCE:<br>To consider items of correspondence received   | 8.00 |
|                   | <b>PLANNING PORTFOLIO MATTERS</b>   |      |
| 17/052<br>20 mins | PLANNING:<br>To consider the recommendations of the planning working party in respect of the list of planning applications received. (Cllr S Wilson)  | 8.20 |
| 17/053<br>5 mins  | NEIGHBOURHOOD PLAN<br>To receive a report and consider recommendations (Cllr Conboy)  | 8.25 |

|                   | <b>BUSINESS &amp; FINANCE PORTFOLIO MATTERS</b>   |      |
|-------------------|---|------|
| 17/054<br>10 mins | FINANCIAL AND ACCOUNTS:<br>17/054.1 To approve the list of payments to be made.<br>17/054.2 To note receipt of salary information, petty cash reconciliation to 20 April, monthly budget report on the year to date, monthly bank reconciliation as approved by THE MAYOR, and end of year budget report and bank reconciliation.<br>17/054.3 To formally accept the nationally agreed pay scales for the financial year 2017-2018. | 8.35 |
| 17/055<br>10 mins | TO RECEIVE A REPORT FROM THE INTERNAL AUDITOR AND REVIEW THE EFFECTIVENESS OF THE SYSTEM OF INTERNAL CONTROL  | 8.45 |
| 17/056<br>5 mins  | TO APPROVE THE ANNUAL GOVERNANCE STATEMENT IN RESPECT OF THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2017   | 8.50 |
| 17/057<br>10 mins | TO CONSIDER THE ACCOUNTING STATEMENTS AND APPROVE THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2017<br>To receive a copy of the end of year accounts and approve the contents  | 9.00 |
| 17/058<br>5 mins  | BUSINESS REPORT:<br>To receive a report and consider recommendations:   | 9.05 |
|                   | <b>PROPERTY PORTFOLIO MATTERS</b>   |      |
| 17/059<br>10 mins | PROPERTY REPORT<br>To receive a report and consider recommendations   | 9.15 |
|                   | <b>ENVIRONMENT PORTFOLIO MATTERS</b>  |      |
| 17/060<br>10 mins | ENVIRONMENT REPORT:<br>To receive a report and consider recommendations   | 9.25 |
| 17/061<br>5 mins  | HEALTH & SAFETY<br>To receive a report and consider recommendations   | 9.30 |
|                   | <b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting</b>   |      |
| 17/062<br>5 mins  | TO CONSIDER RECOMMENDATIONS IN RESPECT OF NOMINATIONS FOR THE AWARD OF HONORARY FREEMAN OF GODMANCHESTER  | 9.35 |
| 17/063<br>5 mins  | PERSONNEL:<br>To receive a report and consider recommendations  | 9.40 |
|                   | <b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC. To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.</b>   |      |
| 17/064<br>10 mins | SELECTION OF TOWN MAYOR AND DEPUTY TOWN MAYOR FOR 2017/2018   | 9.50 |

**THE ANNUAL TOWN MEETING** will take place in the Queen Elizabeth School on Tuesday 2 May 2017 starting at 8pm.

The next Town Council meeting will be the **ANNUAL TOWN COUNCIL MEETING** to be held on **Thursday 18 May 2017** in the Queen Elizabeth School, starting at 7.30pm.